



# **Town of Hartland**

22 South Road  
EAST HARTLAND, CT 06027  
860-653-6800

[www.munic.state.ct.us/hartland/hartland.htm](http://www.munic.state.ct.us/hartland/hartland.htm)

## **SPECIAL MEETING OF THE BOARD OF SELECTMEN MONDAY, APRIL 25, 2022**

**Attending: Magi Winslow, Scott Levan (via speaker phone), Greg Sottile, Mark Sevetz, Peter Sevetz**

**The meeting was called to order at 4:03p.m. by First Selectman Magi Winslow.**

**Mark Sevetz's request for FOI information was discussed as follows:**

### **Purchase of New Highway Plow Truck and Specifications**

- Need for a replacement Truck was identified in the 10 Year Town Equipment Replacement Plan
- Wade Cole's past process of purchasing Town Equipment was followed as a guideline
- Road Foreman took the lead in the purchase of a new plow truck as has been our policy
- Hartland has no ordinance/official policy for large equipment purchase
- Hartland uses the guideline of \$20,000.00 purchase to either go out to bid or not, depending on the purchase and the situation
- In most cases we do not use bid process for equipment/truck purchase but rather speak to other town highway depts. and road foremen, MDC, State of Conn., other departments/vendors that use large equipment, i.e. Paines, Inc., etc.
- The Road Foreman generated the equipment specifications according to Hartland's unique needs and requirements
- Road Foreman identified Freightliner of Hartford to be the best fit for both sales and service for Hartland. This Company provided State Bid prices
- Once identified the purchase was approved by the BOS, BOF, Town Budget Hearing, Town Annual Meeting and Town Budget Referendum
- The BOF decided how the purchase would be paid for by the Town

The booklet and specifications for a Town Plow Truck we had were available for Mark Sevetz to look at.



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## **The installation of a Annex attached to the Town Hall Building at the Tax Collectors Window**

- Hartland declared a “State of Emergency” due to COVID in March, 2020. This was a unique situation never experienced by the Town or the BOS
- A Declaration of Emergency by the BOS gives additional BOS procedure
- Immediate access was needed for the Town residents and vendors to conduct business with the Town
- No Town funds were used for this Project so it did not have an official “vote” in a meeting to expend Town funds. Three different months had minutes that reported about the addition
- The addition was initially thought to be temporary – no specific specs were written up nor was it sent to bid. There was an immediate need to have something available for the residents and vendors, etc. that needed access to the Town
- No building permit was applied for before the project unfortunately
- The Building Inspector was spoken to and asked what action(s) were needed after the fact since no building permit was taken, etc.
- After Mark Sevetz’s complaint about the compliance of the building, the Building Inspector was again spoken to and asked how we could proceed to use the Annex
- We continue to work with the Building Inspector concerning the “Annex”
- The Annex was so well received and well-used, it was decided that it would stay for a time period (undetermined at this point)
- The Town has and continues to make special and specific arrangements for anyone that is handicapped and cannot access the Annex or come into the Town Hall

Minutes were provided that spoke to the reporting of the Annex.

There were no further questions from Mark Sevetz.

**Motion: Magi Winslow/Greg Sottile – Unanimous  
To adjourn the meeting at 4:58p.m.**

**Respectfully submitted,**

**Magi Winslow  
Selectmen’s Office**

**mw**