

HARTLAND PUBLIC LIBRARY
Board of Trustees Regular Meeting Minutes
Tuesday, July 8, 2025, at 7:00 p.m. at Library Building

1. Call to Order: 7:07 p.m.

- a) Trustees in attendance: Pam Langer, Amanda Lukingbeal, Andrea Wright, Amy Bourque, Linda Ackerman.
- b) Guests: Darcey Lovell (volunteer), Andrea Leshenkie (resident)
- c) Quarium met.
- d) Motion to approve the minutes from May 13, 2025, by Linda Ackerman, seconded by Amanda Lukingbeal. All agree.
- e) Treasurer's Report - Pam Langer As of: 6/01/2025
 - General Ledger (Town). \$4,240.52
 - Friends Account: \$3,287.00
- f) Motion to approve the report by Amanda Lukingbeal, seconded by Andrea Wright. All agree.

2. Acquisitions Reports: May: M&T (book labels) \$240.50, B&N (books) \$111, Alexandria (patron numbers) \$51, Library Association (membership) \$100 (for all trustees).

June: Crunden (books) \$28, B&N (books) \$63
Amazon (books) \$63.

3. Trustees/Volunteers Desk Coverage:

- a) Desk Duty Sheets for August and September, 2025
- b) Next meeting is September 9, 2025, Tuesday at 7 p.m. at the Library Building.
- c) Monthly circulations sheets for May & June were circulated.

4. Library Activity:

- a) In order to ensure that the book stacks are presented in a manner that allows patrons to easily find the items they are seeking and for trustees to easily re-shelve the returned books seven trustees have chosen one area of the library stacks as their responsibility. Pam Langer, Amy Bourque and Darcey Lovell will begin assessing which books will be kept and which will be donated or deemed classic. After purge the library will purchase new books based on requests and/or suggestions.
- b) Events at the library and events by the library at other locations are being discussed with trustees, organizations and interested individuals. Events in cooperation with Land Trust are held once a month.
- c) Registration cards for temporary residents and borrowing non-residents are available. At this point all books will be checked out manually.

5. Old Business:

- a) Communication to Hartland Residents: Face Book/Hartland Gazette; Town Newsletter will go out soon. New web site for Library will be reviewed under New Business.
- b) Voting for Adoption of the new Circulation Policy which includes wording regarding procedures for borrowing by Ct. non-residents. Motion was made by Amanda Lukingbeal and seconded by Amy Bourque. All agreed.

6. New Business:

- a) Demonstration of new web site with vote on whether to use this platform. Trustees expressed their excitement for the web site and their thanks to Darcey Lowell. A motion to accept this web site and pay for the domain name and monthly hosting was made by Amanda Lukingbeal and seconded by Amy Bourque. All agreed.
- b) A vote on hanging historic painting from the original library wall was agreed upon by all and a motion was made to pay for framing using funds from the Friends Account was made by Amanda Lukingbeal, seconded by Linda Ackerman. All agreed. Amy Bourque offered her son's help with the frame; a motion was made by Amanda Lukingbeal and seconded by Linda Ackerman to use funds from Friends Account for the cost of the framing.
- c) Introduction of Darcy Lovell and vote to accept nomination as Trustee to step into Cherie Henselder's position. Motion was made by Amy Bourque and seconded by Amanda Lukingbeal. All agreed.
- d) Vote on open Secretary position which was filled by Cherie Henselder when Andrea Wright stepped down. Motion was made by Amy Bourque and seconded by Andrea Wright with All agreeing to place Linda Ackerman in this position

7. Adjournment at: 8:00 p.m. Motion by Linda Ackerman and Seconded by Amanda Lukingbeal. All agree.

Respectfully submitted by Pamela Langer, Chair and elected Secretary,
Linda Ackerman, elected Trustee

