

HARTLAND PUBLIC LIBRARY
Board of Trustees Regular Meeting Agenda
January 11, 2025, at 10:00 a.m. on Google Meet

1. Call to Order:

- a) Trustees in attendance: Absent: Guest:
 - b) Motion to approve the minutes from November 9, 2024, meeting: All

 - c) Treasurer’s Report - Brenda Babbitt, Treasurer. As of: 12/07/2024
 - General Ledger (Town): \$6,675.34
 - Friends Account: \$
- Motion to approve treasurer’s report: All.

2. Acquisitions Reports: November:
Library Account

Charter Comm. (phone/internet) \$ 74.15
 (Hoopla withdrawal -deposit) (\$ 251.08)

December:

Charter Comm. (phone/internet) \$ 74.15
 (Hoopla withdrawal -deposit) (\$ 205.01)

NOTE: Hoopla will be shut down as of 1/20/2025

3. Trustees/Volunteers Desk Coverage:

- a) **Desk Duty Sheets** will be emailed to trustees for February, 2025, and March, 2025. They are also available on the trustee desk at the library.
- b) Please notify Pam of your available dates.
- c) Also when you receive the Desk Duty sheets please check to ensure the dates for your desk duty are correct and your availability hasn’t changed. Thank you!
- d) Next Trustee Meeting date will be Saturday, March 8, 2025, at 10:00 a.m. on GoggleMeet.

4. Monthly Patron Attendance, Borrowings, Cards, Income
November, 2024:

Attend ance	BOOKS	BOOKS	DVD Movie TV Other	CARDS	Sale Gifts	Source
	ADULT	CHILD		ADULT CHILD		
Adult 49	Self -24	Self - 71	DVD A-5	Adult N-20 R- 9	\$0	Libry
Child 58	Manual- 4	Manual- 9	C-4	Child N-45 R-25		

Attendance	BOOKS	BOOKS	DVD Movie TV Other	CARDS	Sale Gifts	Source
	ADULT	CHILD		ADULT		
A127	Ebk - 28	Comic - 1	M -18	0	0	Hoopl
C-1	Aud - 74		TV-7			
A- 76		Ebk - 29	0			Libby
C- 10		Aud - 34				
		Mag - 16				

December, 2024

ATTN	BOOK	BOOK	DVD	CARD	Sales	Source
Adult	Adult	Child	Movies	Adult	Gifts	
Child			TV	Child		
			Other			
A-45	Adult	S-5	DVD	Adult	\$6 bag/ bks	Library
C-9	S-23	M-6	A-2	N-2 R-4		
			C-6	Child N-4 R-0		

A -34	Adult	Child	Adult				Hoopla
C-0	Ebk-21 Aud-8	0	Mo-3 Mu-2				
A-62	Adult	A-10	Mag-115				Libby
C-14	Ebk-23 Aud-15	E- 4					

5. Old Business:

- a) Review of By-Laws - There were several changes/corrections. They have been sent to the Trustees and copies left for them at the Library. Final vote in January meeting.
- b) FaceBook: (Reach-) (Engagement-). Information will be sent through FaceBook and Hartland Gazette with some posting on the town site.
- c) Automation: Our self-check system made a huge difference when we had 50 checkouts.
- d) Hoopla borrows increased in November from 32 borrowers to 40 and number of borrows from 84 to 128 so the Board made the right decision to cancel Hoopla.

6. New Business: Concerns of the Trustees.

- a) Andrea Wright requesting time to consider her role as Secretary.

7. Adjournment: At a.m.

Respectfully submitted: Chair