

HARTLAND PUBLIC LIBRARY
Board of Trustees Regular Meeting Agenda
Tuesday, July 8, 2025, at 7:00 p.m. at Library Building

1. Call to Order:

- a) Trustees in attendance:
- b) Guests:
- c) Quorum
- d) Motion to approve the minutes from May 13, 2025,
- e) Treasurer's Report - Brenda Babbitt As of:
General Ledger (Town). \$
Friends Account: \$3,287.00
- f) Motion to approve the report by

2. Acquisitions Reports: May:
June:

3. Trustees/Volunteers Desk Coverage:

- a) Desk Duty Sheets for August and September, 2025
- b) Next meeting is September 9, 2025, Tuesday at 7 pm at the Library Building.

4. Library Activity:

- a) In order to ensure that the book stacks are presented in a manner that allows patrons to easily find the items they are seeking and for trustees to easily re-shelve the returned books seven trustees have chosen one area of the library stacks as their responsibility. Pam Langer, Amy Bourque and Darcey Lovell will begin assessing which books will be kept and which will be donated or deemed classic. After purge the library will purchase new books based on requests and/or suggestions.
- b) Events at the library and events by the library at other locations are being discussed with trustees, organizations and interested individuals.
- c) Registration cards for temporary residents and borrowing non-residents are available.. At this point all books will be checked out manually.
- c) Circulation numbers are available as attachments.

5. Old Business:

- a) Communication to Hartland Residents: Face Book/Hartland Gazette; Town Newsletter will go out soon. New web site for Library will be reviewed under New Business.
- b) Vote for Adoption of the new Circulation Policy which includes wording regarding by Ct. non-residents.

6. New Business:

- a) Demonstration of new web site with vote on whether to use this platform and any suggestions for additions/changes.
- b) Vote on hanging historic painting from original library. It will need frame; suggestion made to use funds from Friends Account.
- c) Introduction of Darcy Lovell and vote to accept nomination as Trustee to step into Cherie Henselder's position.
- d) Vote on Secretary position as Andrea Wright had stepped down and Cherie Henselder had filled that position temporarily.

7. Adjournment at:

Respectfully submitted by Secretary, Trustee

Attachment: Library Activity