

5. Old Business:

- a) By-Laws, Trustee Manual and Policies/Procedures: Final review of draft of suggested changes/corrections. Trustee Meeting in January will be final acceptance.
Drafts of all documents were left at the Library for all Trustees for their review.
- b) FaceBook: (Reach) (Engagement). Newsletter has been cancelled.
- c) Automation: Our goal was that all borrowing would be through use of the self-system except for puppets/DVDs and when a new library card was used for the first time.
This has been achieved so all trustees are to be commended.
- d) Joseph Penman's resignation has been received by the town clerk and Linda Ackerman has been approved by the selectmen to replace that trustee spot.
- e) There was no conclusion in the Executive Session since none is allowed.

6. New Business: Concerns of the Trustees.

- a) During the Executive Session an issue arose. As the trustee to who it was addressed was not present she will now speak to the trustees with a brief response.

7. Adjournment: At Motion by:

Respectfully submitted