

HARTLAND PUBLIC LIBRARY
Board of Trustees Regular Meeting Agenda
Saturday, March 11, 2023, at 10 a.m. on Zoom

1. Call to Order:

- a) Trustees in attendance:
 Guests:
- b) Absent/voting by e-mail:
- c) Motion to approve the minutes from January 14, 2022, meeting: (/)
- d) Treasurer’s Report - Brenda Babbitt
 - General Ledger (Town): \$
 - Friends Account: \$
 - Hoopla: \$

Discussion:

Motion to approve treasurer’s report:

- 2. Acquisitions Reports:** **January, 2023 Books \$**
 CLC annual \$ C. Communications \$75.15
February, 2023 Books. \$
 C. Communications \$75.15

3. Trustees/Volunteers Desk Coverage:

- a) For April and May, 2023. Please review and let Pam know the dates you are available.
 Thank you!
- b) Next meeting is May 9, 2023, at 7 pm at the Library
- c) Monthly Patron Attendance, Loans, Cards, Income.

November, 2022:

Patron Attendance	Patron Attendance	Books	Books	Video Other	Video Other	Cards	Cards	Fees/Fines	Sales/Gifts	
Adult	Child	Adult	Child	Adult	Child	Adult	Child			Lib
52	12	48	12	10	8	R-3 N-2	R-1 N-3		\$10	
14 4 new	1	12-E 31-A	1-com	24- mo 2-tv	1- mus					H.

Patron Attendance	Patron Attendance	Books	Books	Video Other	Video Other	Cards	Cards	Fees/Fines	Sales/Gifts	
										OD

NOTE: 67 Books given out to children at Santa Event

December, 2022:

Patron Attendance	Patron Attendance	Books	Books	Video Other	Video Other	Cards	Cards	Fees/Fines	Sales/Gifts	
Adult	Child	Adult	Child	Adult	Child	Adult	Child			Lib
48	4	45	7	3	0	R-2 N-1	R-2 N-3		\$7	
17 4 new		33-A		2-mo 2-tv						H.
										OD

HOOPLA: From August to December, 2022.

318 circulations @ average of \$2.06/27 individuals/average of 4 new each month

Average of 12 circulations per patron; average of 27 per month

Audio books were about one-third of borrows, movies were one-third, the ebooks with a few comics, music and television borrows.

4. Old Business:

- a) Purging library shelves (still need to have assistance purging children's non-fiction; puppet holder still needs to be attached). Train set is in place but needs cleaning/ maybe repair.

- b) Review of Draft of Training Manual for Trustees/Volunteers on today's schedule.
- c) Communication to Hartland Residents - Face Book, Newsletter, etc.

- d) Librarika automation. Any volunteer to work with Librarika and the relabeling of all materials and patrons?
- f) Concerns of the Trustees: Command Corp.?

5. New Business:

- a) Vote on new trustee - Amy. Re-election of three.

6. Adjournment (Motion: /):

Respectfully submitted by: