HARTLAND PUBLIC LIBRARY
Board of Trustees Regular Meeting Agenda
Tuesday, September 13, 2022 - 7 p.m. at Library

1. **Call to Order**:
   a) Trustees in attendance:
      Guests:
   b) Absent/voting by e-mail:
   c) Motion to approve the minutes from July 12, 2022 meeting: (/)
   d) Treasurer's Report - Brenda Babbitt

      General Ledger (Town): $
      Friends Account $

   Discussion:
   Motion to approve treasurer's report:

2. **Acquisitions Reports:** July, 2022 Books/DVD's/eBooks $0.00/$0.00/
   August, 2022 Books/DVD's/eBooks $0.00/$0.00/

3. **Trustees/Volunteers Desk Coverage:**
   a) For October and November. Please review and let Pam know the dates you are available. Thank you!
   b) Next meeting is Tuesday, November 8, 2022, at 7 pm at the Library. (MAKE CORRECTION)
   c) Monthly Patron Attendance, Loans, Cards, Income.

July, 2022

Patron Attendance		Books		DVD/Video		Audio/Other		Cards		Income
Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult N-4	Child N-2	$14 bks/fees $30.05
54	21	31	26	5	9			R-13	R-0	Carnival

August, 2022

Patron Attendance	Books	Video	Audio/Other	Cards	Income

Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	$10 bag
								N-7	N-0	$.50 copies
49	6	60	25	3	5			R-12	R-0	

4. Old Business:

a) Purging library shelves (Preschool area- done Donate to School; discuss lower grades)
b) Set date for special meeting for Review of Draft of Training Manual for Trustees/Volunteers.
c) Communication to Hartland Residents - Face Book, Newsletter, etc.
d) Activities/Events (walk/ice cream, children's authors, October Farmington River Display)
e) Patron email list for Newsletter - done. For Liberika - in progress.
f) Report on library table at carnival. Plans for next year.
g) Discuss on plan to move to electronic collection
h) Repair and move of train table
i) Concerns of Trustees

5. New Business:

a) Concerns of The Trustees
b) Concern of Chair - condition of library/building. 1) Floors. 2) outside of building
3) routine cleaning of bathrooms and community room. 4) items in cellar

6. Adjournment at: (Motion: /):