HARTLAND PUBLIC LIBRARY
61 Center Street, West Hartland, CT 06091
Board of Trustees Regular Meeting Agenda
Saturday, November 13, 2021 at 10:00 am

1. Call to Order:
   a) Trustees in attendance:
      Guests:
   b) Absent/voting by e-mail:
   c) Motion to approve the minutes from September 14, 2021 meeting: ( )
      Unanimous.
   d) Treasurer’s Reports - Brenda Babbitt
      General Ledger (Town): $ 
      Friends Account $ 

2. Acquisitions Reports:
   September 2021
   Books $331.76 
   eBooks $167.25 
   October 2021
   Books $85.86 
   eBooks $98.60 
   DVD $126.39 
   DVD $48.84 

3. Trustees/Volunteers Desk Coverage:
   a) Volunteer Desk Coverage for December 2021 and January 2022
   b) Next meeting is Saturday, January 8, 2022 at 10:00 am

SEPTEMBER 2021:

<table>
<thead>
<tr>
<th>Patron Attendance</th>
<th>Books</th>
<th>Video</th>
<th>Audio/Other</th>
<th>Cards</th>
<th>Income</th>
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<tr>
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<td>N-R-</td>
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<td>Fees: $</td>
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OCTOBER 2021:

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4. Old Business:
   a) Organizing and/or purging library shelves – Trustees
   b) Training Manual for Trustees – Andrea Wright, Brenda Babbitt, Cherie Henselder
   c) Concerns of Trustees
5. **New Business:**
   a) November 2021 Municipal Elections – Remind newly elected Trustees to go the Town Hall to get sworn in
   b) Approve 2022 Meeting Schedule
   c) Concerns of The Trustees

6. **Adjournment**
   (Motion: / ):

Respectfully submitted,

Connie Irwin
Chair - Hartland Public Library Trustees