



## Town of Hartland

22 South Road  
EAST HARTLAND, CT 06027  
860-653-6800

[www.munic.state.ct.us/hartland/hartland.htm](http://www.munic.state.ct.us/hartland/hartland.htm)

Re: **Regular Meeting of the Board of Finance Minutes**

Date: December 16, 2020

Time: 7:30 PM

Place: Virtual Zoom Meeting

Attendance: Chair Deborah Gilpin, Vice Chair Tim Irwin, Nicole Bernabo, Heather Gust, Holly Martin, Tom Kean, Imma Canelli – Superintendent, Magi Winslow – First Selectman, Karen Eseppi – Treasurer, and Greg Sottile – Selectman

1. The Meeting was called to order at 7:37 pm by Chair Deborah Gilpin. Chair Deborah Gilpin made a motion to seat Tom Kean as an alternate for the meeting. Tim Irwin seconded the motion. Tom Kean abstained. Motion carried.
2. The minutes from the November 18, 2020 meeting were read. Chair Deborah Gilpin made a motion to accept the minutes as read. Nicole Bernabo seconded the motion. Motion carried.
3. Expenses/Reports:
  - Board of Education: As of November 30, 2020 – 34.10% of the budget has been expended. Tuition and transportation are below the projected budget thus far. There was a “drive through Senior Luncheon” on December 15, it went very well. Work has started on the interior doors of the school. In the future, there will be a need to look at the maintenance of the bathrooms. The bus company contracts will renew in June 2021. The increased amount in the telephone line item from October was because the four-year contract was renewed.
  - Board of Selectmen: As of November 30, 2020 – 41.42% of the budget has been expended. The budget is in good shape right now. A small enclosure has been added near the Tax Collector to help in keeping staff and residents healthy and safe. We are very close to closing the east and west wing projects on the school, as well as the Peck Orchard Bridge project. The Board of Library Trustees are helping with a grant that they received to make the bathrooms in the West Hartland building touchless. The Bear Baiting incidents have court dates for the 2021 year. The parts washer at the town garage was replaced.
  - Treasurer: November 2020 was a quiet month. The conveyance taxes are up a bit. Building permits are coming in. We have not been reimbursed for the school roof project.
  - Chair Deborah Gilpin made a motion to accept the reports as presented. Tom Kean seconded the motion. Motion carried.
4. Old Business: no Old Business



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### 5. New Business:

#### Election of Officers –

- Nicole Bernabo made a motion to seat Deborah Gilpin as Chair for the Board of Finance. Holly Martin seconded the motion. Motion carried.
- Holly Martin made a motion to seat Nicole Bernabo as Vice Chair for the Board of Finance. Deborah Gilpin seconded the motion. Motion carried.

#### Meeting Dates for 2021 –

- Deborah Gilpin made a motion to accept and approve the proposed meeting dates for 2021. Holly Martin seconded the motion. Motion carried.

### 6. Chair Deborah Gilpin made a motion to adjourn the Regular Meeting for the Board of Finance held on Wednesday, December 16, 2020 at 8:15 p.m. Holly Martin seconded the motion. Motion carried.

Connie Irwin  
Recording Secretary