Town of Hartland

22 South Road
EAST HARTLAND, CT 06027
860-653-6800
www.hartlandct.org

Re: Regular Meeting Minutes for the Hartland Board of Finance
Date: December 17, 2025
Time: 7:30pm
Place: Hybrid: Hartland Town Hall
22 South Road, East Hartland and via Zoom Workplace

Attendance: Tom Kean, Chairman, John Ferro, Philip Groth, Tim Irwin, Fletcher Smith
Alternates: Deborah Gilpin, Mike Ryan
Others: Magi Winslow, First Selectman, Linda Krish, Ellen Smith

The meeting was called to order at 7:35pm by Chairman Kean.
A motion to seat Alternate Mike Ryan was made by Fletcher Smith, seconded by John Ferro.
Vote: Unanimous

Review/Approve Minutes of the November 19th , 2025, Regular Meeting:
Board members indicated they reviewed the minutes and had no comments.
Motion to accept the minutes was made by Fletcher Smith and seconded by Mike Ryan

Expenses/Reports:
The Board of Education (BOE) Reports for November were provided by Superintendent Imma Canelli in advance of this meeting, which she was unable to attend. The BoF members and First Selectman Magi Winslow noted the reports indicated that things are on track with 35.06% of the budget being expended as of the end of November 2025.

The Board of Selectmen Monthly Expense Report for November 2025 was presented by Magi Winslow, First Selectman. She noted 48.69% (YTD) expenditures as of the end of November. Selectman Winslow stated that Hartland's Town Clerk, Therese Gundersen, will be retiring on January 31, 2026 and the assistant to the Town Clerk, Ali Narvesen, is leaving at the beginning of January; the First selectman noted they will be very missed, and she is actively pursuing options to backfill this void and possibly restructure the office.

Hartland's Treasurer, Karen Eseppi, submitted the monthly Treasurer and Special Account reports for November in advance of this meeting. In her absence, the First Selectman noted that the balance in the Peck Orchard Bridge project account is $107,171 as of November 30th
Chairman Kean explained that new video conferencing technology called Meeting Owl was ordered; this tool will enhance telecommunications for all participants – in-person and remote - who attend Town meetings.
Note: a vote to accept the Treasurer's reports was tabled until the January 2026 meeting.

Old Business:
The Board discussed the need for a new Board of Finance (BoF) alternate member to replace Frank Monchun who resigned as of October 2025. First Selectman Winslow noted it is her responsibility to nominate an alternate and she is currently vetting potential nominees.

22 South Road
EAST HARTLAND, CT 06027
860-653-6800
www.hartlandct.org

New Business:
Chairman Kean stated that he will send the BoF 2026 Meeting Schedule to the Town Clerk for public posting.

Member Irwin raised the organizational requirement that BoF officers are required to be elected following each municipal election, he made the motion for said elections and Fletcher Smith seconded.
Vote: Unanimous
As such, the Board took the following actions:

- **Fletcher Smith nominated Tim Irwin for vice chairman; member Irwin declined citing existing obligations related to his position as a Board of Education officer**

Fletcher Smith nominated John Ferro for vice chairman: member Ferro declined and nominated Nicole Bernabo to continue on in this position. Philip Groth seconded this nomination.
Vote: Unanimous

- **Philip Groth nominated Tom Kean to continue as BoF Chairman, Tim Irwin seconded.**

Vote: Unanimous
Abstained: Tom Kean

Member Gilpin questioned the sufficiency of the Town's budgeted legal fee line item and the penalty amounts assessed to address ongoing and potential increases in violations of real property-related ordinances and cease & desist orders. First Selectman Winslow stated the Town is appropriately overseeing this issue and she will check with the Planning & Zoning Board on the matter.

Communication and Public Comment: None

Executive Session
An Executive Session was not held as the legal matter to be considered was resolved in early December 2025.

A motion to adjourn the meeting was made by Fletcher Smith and seconded by Mike Ryan
Vote: Unanimous.

Meeting was adjourned at 8:23pm

Respectfully submitted,
Linda M. Krish