



# Town of Hartland

22 South Road  
EAST HARTLAND, CT 06027  
860-653-6800  
www.hartlandct.org

Re: **Regular Meeting Minutes for the Hartland Board of Finance**

Date: September 18, 2024

Time: 7:30 PM

Place: HYBRID MEETING

Attendance: Tom Kean Chairman, Philip Groth, Fletcher Smith, Tim Irwin, alternates Frank Monchun and John Ferro.

Others in attendance: Magi Winslow 1st Selectman, Greg Sottile 3rd Selectman, Karen Eseppi Treasurer, Imma Canelli Supt of Schools (later arrival) and Ellen Smith.

The meeting was called to order at 7:33 PM by Chair Tom Kean

Philip Groth made the motion to seat alternates John Ferro and Frank Monchun. Seconded by Tim Irwin. Motion carried.

Review/Approval of Minutes

Chair Tom Kean asked if there were any concerns/questions on the following Meeting minutes:

May 15, 2024 and May 22, 2024: Motion to Approve made by Frank Monchun, 2nd by Tim Irwin.

Approved with the abstention of Philip Groth.

June 20, 2024: Motion to approve made by Frank Monchun, 2nd by Tim Irwin. Approved with the abstention of Philip Groth.

August 14, 2024: Amend the spelling of Debra (Gilpin) to Deborah in 3 areas and reflect Philip Groth was in attendance. Motion to Approve the amended minutes made by John Ferro, 2nd by Frank Monchun. Approved unanimously.

Expense/Reports

Board of Selectmen Reports for June, July and August were Presented by Magi Winslow 1st Selectman.

June Report: 96.2% expended, leaving a balance of \$19,367.47 to be returned to the General Fund, Capital Improvement transfer of \$68,363.73 to the 2024-25 budget. There are year-end transfers for BOF approval. Transfers are as noted:

1	Line 50	68,363.73	2024
	Line 50	68,363.73	2025
2	Line 31	494.46	Year End Charges
	Line 2	(494.46)	
3	Line 31	0.53	Legal Notice
	Line 4	(0.53)	
4	Line 31	969.47	Affordable Housing Plan
	Line 12	(969.47)	
5	Line 31	557.00	Additional forms/reports filing
	Line 15	(557.00)	
6	Line 31	2,097.41	IT/Early voting/Mailings
	Line 19	(2,097.41)	
7	Line 31	1,408.00	Overtime, Early Voting
	Line 21	(1,408.00)	
8	Line 31	3,310.18	Early Voting, Training
	Line 22	(3,310.18)	



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9	Line 31	469.80	Memberships/Contributions
	Line 23	(469.80)	
10	Line 31	4,545.17	Extra hours for payables/
	Line 24	(4,545.17)	Registrar coverage
11	Line 31	217.79	Salt Abate/H2O Cost
	Line 27	(217.79)	
12	Line 31	2,612.50	Mtgs/Mileage/Covid exp
	Line 35	(2,612.50)	
13	Line 31	3,019.48	Compliance upgrades
	Line 37	(3,019.48)	
14	Line 31	298.21	Cameras, IT upgrades,
	Line 18	(298.21)	Winsum house upgrades
	Line 11	23,135.48	Upgrade of security items
	Line 18	(23,135.48)	Vault improvements, Locks
	Line 29	10,987.14	at various bldgs., Alarm Sys
	Line 18	(10,987.14)	
	Line 41	5,387.05	
	Line 18	(5,387.05)	
	Line 8	6,478.94	
	Line 18	(6,478.94)	
	Total Line 18	(46,286.82)	
15	Line 32	16,772.45	Trees, Culverts, guardrails
	Line 36	(16,772.45)	Road repairs/storm damage
	Line 3	9,342.91	
	Line 36	(9,342.91)	
	Line 30	136.69	
	Line 36	(136.69)	
	Total Line 36	(26,252.05)	
16	Line 19	2,068.00	
	Line 25	3,265.00	
	Line 33	8,960.19	
	Line 42	2,549.78	
	Line 28	157.03	
	Line 913	(17,000.00)	Peck Orchard Extra Work

Not reimbursed by DOT

Frank Monchun made the motion to approve the transfers as presented, 2nd by Tim Irwin. Vote: Approved unanimously.

July Report: 21.38% expended primarily due to Spec Acct transfers and Mun Reserve contribution.

August Report: 32.86% expended, no shortfalls.

Board of Education Report:

June Report: 98.23% expended with \$100,000.58 returned to the General Fund, and \$45,798.36 transferred to the Education Non-Lapsing (Sch Infrastructure) account.

July Report: 4.9% expended

August Report: 8.09% expended. Supt Canelli reported that 4 high school students have moved into the district and were not budgeted for. 3 additional Special Education cases have been



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identified that will have significant costs that were not budgeted for. HS population/tuitions are reported October 1, and they are hoping for some savings in this area. K-8 population has increased slightly.

## Treasurer's Report:

### June Report:

2023-24 beginning balance was \$1,290,319.37, year end balance was \$1,281,569.46, a reduction of \$8,749.91. Greater than budgeted receipts are noted in property tax, Waste disposal fees, Investment income, miscellaneous, building permits, conveyance taxes, and program fees. There are a couple of special accounts that were over expended, and the amounts over expended carryover to the 2024-25 special account allocation.

July Report: \$1,200,000 in property taxes were collected, transfers from the Selectmen's budget to the Special Accounts (Dog, EHVFD, WHVFD, Library, and Recreation) have been made. The first installment of the Town Aid Roads Grant has been received.

August Report: 54.28% of budgeted property taxes have been collected and the 2022 and 2023 LOCIP entitlements totaling \$36,181.00, previously applied for, were received.

Frank Monchun made the motion to accept/approve the Treasurer reports for June, July and August, 2nd by Tim Irwin. Vote: Approved unanimously.

Old Business: The 1st Selectman and Treasurer are working with Joe Mancini from the DOT on the Peck Orchard Bridge account, the DOT has determined that the liquidated damages withheld from NJR were to be paid as the delays were not caused by NJR, a check in the amount of \$24,200 has been issued to NJR. The town should receive 80% reimbursement from the DOT and STEAP funds will cover the remaining 20%.

New Business: None offered.

Communications: None offered.

Motion to Adjourn was made by Frank Monchun, 2nd by Tim Irwin. Vote: Approved unanimously.

Meeting was adjourned at 8:33 PM

Respectfully submitted,

Karen T Eseppe, Treasurer  
Temporary Secretary