



# Town of Hartland

22 South Road  
EAST HARTLAND, CT 06027  
860-653-6800  
[www.hartlandct.org](http://www.hartlandct.org)

Re: **Regular Meeting Minutes for the Hartland Board of Finance**

Date: May 15, 2024

Time: 7:30 PM

Place: HYBRID MEETING

Attendance: Chair Tom Kean, Vice Chair Nicole Bernabo, Tim Irwin, Heather Penman. Alternates: John Ferro, Fletcher Smith, and Frank Monchun.

Not in attendance: Philip Groth, Laura Irwin

Others in Attendance: Magi Winslow – First Selectman, Karen Eseppi - Treasurer, Greg Sottile – Third Selectman, and Imma Canelli – Superintendent of Schools.

The meeting was called to order at 7:34 pm by Chair Tom Kean. Mr. Irwin made a motion to seat alternates John Ferro, and Fletcher Smith. Seconded by Chair Kean. Motion carried.

The Board reviewed the minutes from the April 17, 2024 meeting.

Motion to approve the minutes made by Fletcher Smith, 2nd by Tim Irwin.

Approved with abstentions of Nicole Bernabo and Heather Penman.

The Board of Education Report presented by Imma Canelli, Superintendent of Schools.

78.97% of the 2023-24 Budget has been expended as of 4/30/2024.

Expenditures are on track at this time, with no unexpected events noted.

Supt. Canelli thanked Tom Kean, The Board of Finance and Town Administrators for their ongoing support.

Board of Selectmen Report presented by Magi Winslow, 1st Selectman.

71.62% of the 2023-24 Budget has been expended as of 4/30/2024.

Shortfalls are noted in the following lines:

012 Planning and Zoning due to the housing plan.

018 Town Halls and Office Buildings due to boiler repairs.

019 Administrative Expenses and Printing due to the Spring mailing being larger than anticipated.

035 Communications & Civil Defense due to meetings and planning for the June 2024 Emergency Action Meeting.

The Treasurer is requesting \$17,000 to be transferred from the Board of Selectmen to the Peck Orchard Bridge Special Account.

Nellie B West Exterior Renovation project is anticipated to be completed by 6/30/2024. An application for a Federal grant for the generator has been submitted. RFPs will be issued shortly. If the grant is approved, it may be used for reimbursement. Funds are available in the Special Account Capital Improvement fund to cover the initial cost.

A Blight Order was issued on a Balance Rock Road property.

The Annual Town Meeting is scheduled for Monday, May 20, 2024 at 8 PM at the Hartland School Gym.

Memorial Day Parade is scheduled for Monday, May 27, 2024, beginning at 10 AM at the Hartland School progressing to the East Hartland Cemetery. This will be followed by a small ceremony at the West Hartland Cemetery.



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1st Selectman Winslow responded to a question posed by Fletcher Smith on the status of the school roof leak/damage. She noted that the roofing materials were determined to be defective, the vendor, Garmin, is expected to honor the 20 year warranty. CIRMA will manage the damage to the interior of the building.

Treasurer's Report presented by Karen Eseppi, Treasurer.

The 3rd installment of the ECS grant has been received.

Investment income continues to be significantly greater than what had been budgeted.

The Telephone Allocation has been received from the State of CT.

Further information was given on the \$17,000 transfer request for the Peck Orchard Bridge. The transfer will cover the Extra Work in the Design phase that Robert Cosker of Close, Jensen and Miller, P.C. Liaison Service to DOT, states will not be reimbursed due to an incomplete audit trail.

This is the result of the age of the request further complicated by the untimely passing of the approving engineer at the State of CT DOT.

Treasurer Eseppi offered clarification on the 2024-25 budget summary indicating the State Grant income is noted to be increased by approximately \$68,000, this represents a budget to budget calculation based on the Budget presented by the Governor in March of 2023 (prior to legislative adjustments). The final 2024-25 State Grant income is less than the 2023-24 amount by \$16,507, the result of a reduction in the PILOT grant.

Chairman Tom Kean requested a motion to accept the Treasurer's Report.

Motion to accept the Treasurer's Report was made by John Ferro, 2nd by Fletcher Smith.

Vote: Unanimous.

Old Business:

No Old Business.

Chairman Tom Kean reminded the Board of the Special Meeting on May 22, 2024 at 8:10 PM at the Hartland Town Hall following the Budget referendum to set the mil rate. A quorum is needed. Fletcher Smith stated that he will attend.

Public Comment:

None.

Chairman Tom Kean requested a motion to adjourn the meeting at 7:52 PM.

Motion was made by Nicole Bernabo, 2nd by Heather Penman.

Vote: Unanimous.

Respectfully submitted,  
Karen Eseppi, with Tom Kean  
Temporary Secretary