



# Town of Hartland

22 South Road  
EAST HARTLAND, CT 06027  
860-653-6800

[www.munic.state.ct.us/hartland/hartland.htm](http://www.munic.state.ct.us/hartland/hartland.htm)

Re: **Regular Meeting Minutes for the Hartland Board of Finance**

Date: November 17, 2021

Time: 7:30 PM

Place: via Zoom - 6816056142

Attendance: Vice Chair Nicole Bernabo, Philip Groth, Heather Gust Penman, Laura Irwin, Tim Irwin, Tom Kean, and Frank Monchun

Others in Attendance: Imma Canelli – Superintendent, Magi Winslow – First Selectman, Karen Eseppi – Treasurer, Scott Levan – Selectman, and Greg Sottile – Selectman

1. The Meeting was called to order at 7:37 pm by Vice Chair Nicole Bernabo. Vice Chair Nicole Bernabo made a motion to seat Frank Monchun as an alternate for the meeting. Tim Irwin seconded the motion. Frank Monchun abstained. Motion carried.
2. The minutes from the October 20, 2021, meeting were read. Tim Irwin made a motion to accept the minutes as read. Frank Monchun seconded the motion. Vice Chair Nicole Bernabo, Heather Gust, and Laura Irwin abstained. Motion carried.
3. Expenses/Reports:
  - Board of Education: As of October 31, 2021 – 22.22% of the budget has been expended. There may be some issues in the future with Special Education. Otherwise, the budget is in good shape. The bulk of the Covid money received through funding will be used for renovating the bathrooms in the school. The work may begin in January 2022. We are still waiting on reimbursement for the school roof. Vice Chair Nicole Bernabo asked about the COVID funds report. Superintendent Imma Canelli and Treasurer Karen Eseppi will update the town budget to include recent expenses. Superintendent Imma Canelli confirmed that Amazon Business is being used to consider best pricing.
  - Board of Selectmen: As of October 31, 2021 – 37.80% of the budget has been expended. The budget is in very good shape. Legal costs are being closely monitored in light of some pending matters. Vice Chair Nicole Bernabo asked about the Fire Protection Services. First Selectman Magi Winslow explained that this line item may have been underbudgeted given the forecasts needed for calls. She also shared information regarding plot pricing, staffing changes, Town Office closures, and current town events.
  - Treasurer: 55.64% of property tax revenues are in. Conveyance taxes received are higher than expected. The Municipal Stabilization Grant and 1<sup>st</sup> part of the ECS grant have been received.
  - Philip Groth made a motion to accept the reports as presented. Tom Kean seconded the motion. Motion carried.
4. Old Business: NO OLD BUSINESS



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**5. New Business:**

**a. Election of Officers:**

- Heather Gust Penman made a motion to nominate Tim Irwin as Chair. Tim Irwin declined. Tom Kean made a motion to nominate Nicole Bernabo as Chair. Nicole stated she would accept the position with the help of the Board of Finance members helping her along the way. Board members present agreed. Philip Groth seconded the motion. Laura Irwin abstained. Motion carried.
- Heather Gust Penman made a motion to nominate Tim Irwin as Vice Chair. Philip Groth seconded the motion. Laura Irwin abstained. Motion carried.

**b. Approve 2022 Meeting Schedule – the Board discussed continuing meetings on the third Wednesday of each month. The meeting dates for 2022 will be discussed at the December 15, 2021 meeting.**

**6. Frank Monchun made a motion to adjourn the Regular Meeting for the Board of Finance held on Wednesday, November 17, 2021 via Zoom, at 8:16 p.m. Tom Kean seconded the motion. Motion carried.**

Connie Irwin  
Recording Secretary